TOWN OF CASTLE ROCK

FIRE AND RESCUE DEPARTMENT

SUPPORT SERVICES DIVISION
300 PERRY STREET • CASTLE ROCK, CO 80104

Dear Business Owner:

In October 1986, President Reagan signed into Law the U.S. Environmental Protection Agency Superfund Amendment and Reauthorization Act (S.A.R.A. Title III of 1986). S.A.R.A. established authorities and mandatory requirements for Emergency Planning and Preparedness, Community Right to Know Reporting and Toxic Chemical Release reporting. In substance, the Act requires facilities using handling or storing hazardous chemicals to submit to their local Fire Department, their Local Emergency Planning Committee, and State Planning Commission.

NEW REPORTING SOFTWARE:

The Arapahoe County Emergency Planning Committee and Sheriff's Office have developed a new WEB Based software program that is less cumbersome for the reporting of SARA Title III Hazardous Materials information. You may recall that in the past you completed numerous forms and mailed them to the County, Local Fire Department and State of Colorado. Unfortunately, when the new program was created the pertinent information about your businesses emergency contacts, chemicals, etc could NOT be transferred to the new program. This will require that the businesses re-enter the appropriate data. Once your business has reported the program will automatically send the fire department acknowledgement of compliance.

REPORTING SARA TITLE III CHEMICAL INFORMATION ON THE WEB:

If you HAVE reported in the past, contact Steve Thone at Castle Rock Fire and Rescue at (303) 660-1066 to obtain the appropriate password to access your business records.

If you are a NEW business, that has never reported, you can go directly to the WEB site and create a business and enter the appropriate information.

- The web site and instructions can be accessed at:

http://www.co.arapahoe.co.us/Apps/Hazmat

DOCUMENTS REQUIRED AT THE BUSINESS:

It should be noted that the business MUST maintain copies of Material Safety Data Sheets (MSDS), a site map indicating chemical locations, and employee training records at the business ACCESSABLE to employees and responders. It is suggested that the data be placed into a notebook, labeled and placed near the MAIN entrance to the business.

BUSINESSES OUTSIDE ARAPAHOE COUNTY:

ALL businesses within the Castle Rock Fire and Rescue Department jurisdiction shall report on this site.

OTHER QUESTIONS:

Should you have any that cannot be answered by accessing the web site contact Steve Thone at the Town of Castle Rock Fire and Rescue at (303) 660-1066.

Office: (303) 660-1066 • Fax: (303) 660-1069

EMERGENCY DIAL 9-1-1