



**CONTRACTORS LUNCHEON**  
**January 20, 2021**  
**Meeting Summary**

**Welcome: Joseph Montoya, Chief Building Official**

- Welcomed all attending the luncheon.
- Looking at codes to keep up with Parker.
  
- **Updates: Joseph Montoya and Jon White**
  - Electrical Stake Holders.
    - Date February 3, 2021
    - At Townhall
    - Will be WebEx as well
    - Title 15 as written
    - Draft completed by May to present to EDC Committee
    - Talk about changes until adopted
    - Contact Jon on Stake holders meeting
  - Residential Complaints.
    - Adhere to work hours
    - Keep sidewalks and right-ways clear
    - Keep sites clean
    - Temporary fencing should be up
  
- **CO Process: Michael Gibbs, Castle Rock Water**
  - Bulk water.
    - Pay attention, do not let it freeze
  - Meter Tampering.
    - \$1,000 fine
  - Meter Set Inspections.
    - Make sure you are ready when requesting inspection.
    - Frozen meters means not heat and you will be responsible for new meter.
    - Pictures are taken of everything.

- Final Building cannot be completed if meter set is not complete.
  - Four steps every time inspected.
  - Make sure all is ready for inspection before requesting one.
  - Re-Inspections go thru the meter set.
  - Don't wait till end for MXU inspection.
  - Circumstantial go thru Michael Gibbs.
- Conduit use 2021 Version Residential Meter Release form.
- Specific Conduit.
  - ½ inch is required.
  - Right in if having problems.
- **Update: Phil Kranz, Business Administration Manager**
  - Will send email when electronic form goes live.
  - Come down we are open.
  - Inspection cards.
    - Inspectors will start taking inspection cards on final inspection if passed.
    - Will not have to do C/O request if pass final inspection.
    - Make sure all documentation is in. If documentation is missing you will need to call in to request C/O.
  - Drop some change in DOT located at front counter.
- **Closing Comments: Joseph Montoya**
  - Building Division will continue to have virtual luncheons.
  - Next meeting February 17, 2021.