



PUBLIC WORKS COMMISSION
Regular Meeting

Date: July 7, 2014

Meeting Called to Order: 5:35 p.m.

Meeting Adjourned: 7:17 p.m.

Present: Steven Peterson, Robert Wells, Martin Karol, Richard Follmer, Jacob Kuntz
Staff Present: Bob Goebel, P.E. Public Works Director; Dan Sailer, P.E., Assistant Public Works Director; Bob Watts, P.E., Transportation Planning & Traffic Engineering Manager; Tom Reiff, Transportation Planner; Carl Armijo, P.E., Engineering Manager; Linda Angus, Administrative Supervisor
Absent: Mike Riedmuller, Langford Jordan, Renee Valentine (Council Rep)

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Steven Peterson, Chair, called the meeting to order. A quorum was present.
Minutes	Motion made by Commissioner Robert Wells; seconded by Commissioner Jacob Kuntz	It was motioned, seconded and approved by the Public Works Commission to accept the action minutes of June 2, 2014. Motion carries unanimously.
Resolution 2014-xx: A Resolution Approving a Public Highway Overpass Crossing Agreement between Union Pacific Railroad and the Town of Castle Rock Covering the N. Meadows Drive Extension – Carl Armijo	Motion made by Commissioner Robert Wells; seconded by Commissioner Martin Karol.	The purpose of this item is to receive a recommendation from the Commission to Town Council to approve the Public Highway Overpass Crossing Agreement between the Union Pacific Railroad (UPRR) and the Town for the North Meadows Drive Extension Project. This agreement would allow the Town to construct a viaduct over the UPRR west of US85 and just north of Castlegate North Drive. This approval is needed to obtain construction clearance from Colorado Department of Transportation. Bob Slentz, Town Attorney, has reviewed and approved this agreement. The high cost and timeframe of the flagging component of the agreement was discussed. It was motioned, seconded, and approved by the Public Works Commission to recommend to Town Council the approval of Resolution 2014-xx, a Resolution approving a Public Highway Overpass Crossing Agreement between the Union Pacific Railroad and the Town of Castle Rock covering the N. Meadows Drive Extension with the changes made in the supplemental email sent to the Commission.

<p>Discussion/Direction: 5-Year CIP Options – Bob Watts</p>		<p>Staff would like a recommendation or suggestions from the Commission to take to Council regarding strategies to follow in project selection and what projects in the Town they feel need to be completed. Staff provided the Commission with an overview of the Capital Improvement Program (CIP) for Public Works. The Public Works Transportation fund receives its revenue from sales tax, grants, and developer contributions and is responsible for the operations and maintenance of the Town’s infrastructure and capital improvements that are made to enhance that infrastructure. In the Town’s most recent public survey, the citizens ranked “improved traffic flow” as the highest level of concern for transportation in the Town.</p> <p>Staff reviewed possible projects for the Commission to consider to help them determine which projects they would recommend be included in the 5-year CIP. Project locations were discussed based on:</p> <ul style="list-style-type: none"> • Projects that will complete missing segments in the roadway network • Widening projects to improve the existing roadway network • Intersection improvement projects • Miscellaneous transportation related projects • Traffic signal system improvements <p>Project selection may be based upon a variety of criteria i.e. congestion relief, economic development, regional equity, etc. The priority of these projects will depend upon the criteria selected. Staff expects Council to provide feedback (based on recommendations from commissions, public, staff) as far as what criteria they want us to address. Staff will then start taking the revenues and match projects to them and come up with a couple of alternative lists of projects to meet the established criteria. Staff will in turn present this to the Commission and report back to the Council with both the staff and Commission’s recommendation. The focus shouldn’t be on what we have to spend but rather what projects we want to accomplish and how to get them done.</p> <p>Colorado Department of Transportation</p>
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	<p>Motion made by Commissioner Robert Wells; seconded by Commissioner Jacob Kuntz</p>	<p>(CDOT) projects were discussed. At this time, CDOT does not have the funds available for these projects. Staff is hoping that CDOT will partner with the Town in applying to DRCOG for Federal funds to get these projects completed.</p> <p>Staff is continuing to work with CDOT to develop a plan to take over the traffic signals within town limits that are owned and operated by CDOT.</p> <p>Staff is working with a consultant to have the traffic modeling updated using the 2011 Transportation Master Plan. The existing model underestimates the amount of traffic that we should expect to see over the next 15 years. Staff has revised the residential, commercial, office, and industrial estimates that should be included in the 2020 and 2030 model years. This traffic modeling update will be used to develop the 5-year CIP plan for Public Works.</p> <p>The Commission provided feedback as to what projects and/or preferred project selection strategy they felt should be recommended to Council to be included in the 5-year CIP.</p> <p>It was motioned, seconded and approved to recommend to Town Council that operations and maintenance of our current infrastructure be considered a priority along with a strategy geared towards reducing congestion throughout Town.</p> <p>Bob Goebel informed the Commission that they are welcome to attend the Town Council meeting when they discuss this item on July 22nd and share their comments with Council. Linda will forward the agenda to the Commission once it is published.</p>
<p>Projects Update – Bob Goebel</p>		<p>An overview of the current Public Works projects/programs was provided to the Commission in their packet. Staff is hoping to have the final intergovernmental agreements (IGA) regarding the division of maintenance and operation responsibilities for the I-25/N. Meadows Drive Extension Project and also for the oversight of design and construction costs related to the N. Meadows Drive Extension</p>

		<p>Project from CDOT ready to go to Town Council for approval on July 22. These IGA's along with construction clearance from CDOT would allow us to start construction on the I-25 interchange.</p> <p><i>What is the status of the Taxi Program?</i> Staff is projecting a \$5,000-\$6,000 deficit by the end of the year. Staff will be going to Council to get direction as to whether Council will allocate more funding for the program or if they want to scale back the service.</p> <p><i>Does the rental of the trolley cover the operating expenses?</i> The hourly cost the Town charges covers the cost to use it but as far as maintenance costs; not likely. We have had some large maintenance costs with the trolley so it's hard to recover all the costs associated with it. The trolley is an attraction that adds a benefit for the Town with activities like weddings, group tours, etc.</p> <p><i>Where is Appleton Way and why did this street need traffic calming?</i> It was a "cut through" problem. Residents in the area chose to use this local street as a collector street. There are seven houses on this street and over 700 cars/day were traveling on it. The 85th percentile of speed was 38 mph. This meets all the criteria for a traffic calming treatment.</p>
Council Comments – Renee Valentine		Renee Valentine was absent.
Commission/Staff Comments/Concerns		None
Adjournment		There being no further business, the meeting was adjourned. Next meeting August 4 th .