



**PUBLIC WORKS COMMISSION**  
Regular Meeting

**Date:** March 7, 2016

**Meeting Called to Order:** 5:30 p.m.

**Meeting Adjourned:** 6:40 p.m.

**Present:** Steven Peterson, Richard Follmer, William Leung, Mike Riedmuller, Kira James, Paul Donahue (Council Rep)

**Staff Present:** Bob Goebel, P.E. Public Works Director; Dan Sailer, P.E., Assistant Public Works Director; Carl Armijo, P.E., Engineering Manager; Dave Corliss, Town Manager; Linda Angus, Administrative Supervisor

**Absent:** Langford Jordan, Jacob Kuntz

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order	Steven Peterson, Chair	Meeting was called to order. A quorum was present.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Mike Reidmuller; seconded by Commissioner William Leung	It was motioned, seconded and approved by the Public Works Commission to accept the action minutes of December 7, 2015. Motion carries unanimously.
Award of Contracts for the 2016 Pavement Maintenance Program	Carl Armijo, P.E., Engineering Manager	<p>The Pavement Maintenance Program (PMP) is the Town’s annual program that allows us to make the needed repairs to the street system. This program is necessary to keep our infrastructure in good condition for the safety of the traveling public and to extend the useable life of the street. Primary streets (arterials and major collectors) are evaluated every year. Secondary streets (minor collectors, local residential, commercial, industrial and alleys) are evaluated every five years. This is the fifth year that staff began the 5-Year Regionalized PMP program that concentrates maintenance in a specific area of town thereby minimizing the disruption to the residents.</p> <p>The different treatments that will be offered in this year’s program include:</p> <ul style="list-style-type: none"> <li>• Asphalt Patching and Overlay</li> <li>• Slurry Seal</li> <li>• Concrete Pavement Restoration</li> <li>• Concrete Curb, Gutter &amp; Sidewalk Replacement</li> </ul>

		<p>This year, work will take place in the “north area” of Town which consists of Cobblestone Ranch, Castle Oaks, Sapphire Pointe, Diamond Ridge, Maher Ranch, Brookwood, and portions of Metzler Ranch. Primary streets scheduled to receive maintenance treatments include Mikelson Boulevard (reconstruction), Fifth Street, Park Street, Topeka Way, and the concrete portions of Plum Creek Parkway (in conjunction with the Plum Creek Parkway Intersection Improvement Project).</p> <p>Carl went through the various area maps and explained where these various treatments would be applied.</p> <p>Town staff determines which streets require maintenance by evaluating the street’s condition rating in addition to a subjective visual analysis. Staff utilizes a pavement maintenance software program, Cartegraph, to establish condition ratings which rates them from poor to excellent condition. After all these factors are analyzed, the type of street maintenance treatment is identified. Our “benchmarks” for this program is the overall condition index (OCI) rating of our segments; primary streets 75 OCI and local residential streets at 70 OCI and what it takes to keep them at that rating.</p> <p>The total budget for 2016 PMP is \$6.9M. The amount of the contracts (with contingency) is \$6.4M. Funds have been set aside for the concrete restoration work that will be performed on Plum Creek Parkway (from Wilcox to the Douglas County Fairgrounds entrance – excluding the bridge deck) in conjunction with the Plum Creek Parkway Intersection Improvement project which amounts to \$553,850. Also bid in conjunction with the PMP bids were small Capital Improvement Projects (CIP) namely Sunset Drive reconstruction, Downtown Crosswalk Rehabilitation (Perry and Wilcox), and Wilcox Bridge over Sellers Gulch deck repair totaling \$762,556.</p> <p>Public outreach is a very important factor prior to and during the construction period. In addition to press releases that will be published before the start of PMP construction, we will also contact the various homeowners associations in the areas scheduling “Road Shows” and newsletter updates.</p>
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<p>Projects Update</p>	<p>Bob Goebel, Public Works Director</p>	<p>An overview of the current Public Works projects/programs was provided to the Commission in their packet.</p> <p>Bob informed the Commission that the American Public Works Association (APWA) Accreditation team was here last week to go through our procedures/policies to see if we qualify for accreditation. Staff has been working on this goal to become accredited for the past 3 years. The APWA team went through 317 different policy points we had documented and of the 317 policy points reviewed; 4 will be used as model examples for other APWA members across the country. The good news is that we are being recommended to the APWA board for accreditation! We will find out in approximately two weeks but are pretty confident. This means the Town of Castle Rock will be the 110<sup>th</sup> agency in the US/Canada to be accredited through APWA; and the fifth in Colorado (along with Greeley, Golden, Aurora, and Arvada). This assures to residents that they are receiving the most efficient and best practices available to manage Public Works here in Castle Rock and provides a way for staff to continue to become better. The Commission congratulated staff on this achievement.</p> <p>Bob also mentioned that our Engineering Division was awarded the “Best in Colorado – Preventative Maintenance Surface Treatment – Slurry Seal Program” from the Colorado Asphalt Pavement Association.</p> <p>As an update to the N. Meadows Extension project, Castle Rock Parkway will be widened to its full four lanes from US 85 to I-25. This will be done with the help of funds contributed from Douglas County and funds available within the project. The project is still expected to be completed by this summer. As required by CDOT, Santa Fe (US 85) was constructed to handle two through lanes in each direction, shoulder and median but will remain one lane in each direction at this time.</p>

		<p>What is the latest on the Quiet Zone? In February staff went to Town Council and discussed various options associated with pursuing the Quiet Zone. At that time, staff was given the direction from Council to look for various funding mechanisms to potentially fund the quiet zone. At this time, staff is putting together options of potential funding sources and will be taking that back to Town Council on March 15<sup>th</sup>.</p>
<p>Council Comments</p>	<p>Paul Donahue, Mayor (Council Representative)</p>	<p>Mayor Donahue mentioned that he appreciates all the efforts put into the monthly reports! This report helps Council to get a quick overview of what's going on within the different departments and provides such great information. So kudos to all those involved!</p> <p>Also, there is a petition circulating that would require a vote from the entire community for any annexation of 5 acres or larger. The petitioner's complaint seems to be that Castle Rock is "growing too fast". Not really sure what that means but in large part it boils down to that periodically residents in Castle Rock are temporarily inconvenienced by traffic congestion. Obviously, there are other things that are involved and we need to focus on the issue instead having this overwhelming solution of just voting on all annexations. We need more public feedback to determine what they feel are the issues and how they came to the conclusion that we are "growing too fast". We need to work together as a team and stay on top of it to give our residents the services that they deserve. So stay tuned, there might be some requests coming from Council that they feel could help address some of the perceived issues.</p> <p><i>Speaking of traffic, when Castle Rock Parkway opens, traffic will most likely increase on N. Meadows Drive and possibly Butterfield Crossing; are we ready for the increased traffic? The infrastructure has the ability to handle the traffic. This will be new to everyone and it might take a while to settle out. Change always makes people anxious but we are ready to monitor the trends but all indications are that the roadway will handle the traffic.</i></p>
<p>Commission/Staff Comments/Concerns</p>		<p><i>Can Public Works produce a document that would communicate to the public on the timeframe from once a property is annexed, the planning process and then how long it takes to actual construction completion? This could alleviate some of the</i></p>

		<p><i>questions and frustration from residents. Staff believes Community Relations is working on something like that; staff will check.</i></p> <p>Chair Steve Peterson would like to have the Commission go on a tour of the N. Meadows Extension project before it opens.</p> <p><i>When the new commission is seated, can it be arranged to have a staff member from Planning/Development come and give us a presentation as to where the Town is going in the future. With the decisions we will be having to make, it would be good to get that overview. Staff will arrange with Development Services. Dan Sailer, Assistant Public Works Director, commented that one thing being considered is a Town's Civic Academy where we invite citizens to come in and actually get a better understanding of the all the Department's level of service and operations with the hope that people can move on to boards/commissions be a little more up to speed on what each department does. We will be proposing this to Council this spring to see if they support this idea and possibly begin the program in the fall.</i></p>
Adjournment	Steven Peterson, Chair	There being no further business, the meeting adjourned.