



**PUBLIC WORKS COMMISSION**  
Regular Meeting

Date: October 5, 2009

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 7:50 p.m.

**Present:** Andy Pelster, JoBeth McFadden, Donna Hawk, Richard Morton, Lou Zoghby, Bob Washburn, Robert Wells, Joe Procopio (Council Rep)

**Staff Present:** Bob Goebel, P.E., Director of Public Works, Maria Hagen, P.E., Assistant Director of Public Works; Bob Watts, P.E., Transportation Planning Manager; Don Martz, Street Operations Manager; Linda Angus, Administrative Assistant-Public Works

**Visitors:** Al Wonstolen, CATCO; Les Lilly, CATCO; Dennis Carnahan, Keepers of the Rock/Citizen

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Andy Pelster called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		Dennis Carnahan, citizen of Castle Rock and member of the "Keepers of the Rock" organization, addressed the Commission regarding the lack of parking for visitors of Rock Park. He requested that signage and striping be installed along Canyon Drive, Sunset Circle and Sunset Drive. Bob Watts, Transportation Planning Manager, will assess his requests and report back to Mr. Carnahan and the Commission next month.
Minutes	Motion made by Commissioner Richard Morton; seconded by Commissioner Donna Hawk	Number 3 on page 1 under the motion should read, "Close the 2 <sup>nd</sup> Street crossing...." Not 3 <sup>rd</sup> Street. Linda Angus will make the change. It was moved, seconded and approved to accept the action minutes of August 3, 2009 with noted changes. Motion carries unanimously.
Town Transit Service Reductions – Bob Watts		Bob Watts presented an overview of the Town's transit service reduction information that will be presented to Town Council at a joint Town Council/CATCO Board Meeting to be held tomorrow night. Town Council decided at their annual budget retreat on September 18 to explore reductions in transit services. Town Council feels that local transit is not a core service and that this revenue stream could be used to provide better public health and safety. Possible reductions in transit for 2010 include: <ul style="list-style-type: none"> <li>▪ Elimination of FREX (FrontRange Express) regional bus service that currently runs from Colorado Springs to Denver with stops in Castle Rock.</li> <li>▪ Elimination of Saturday service for CATCO</li> <li>▪ Elimination of holiday service for CATCO</li> <li>▪ Reduce CATCO's daily operating hours</li> <li>▪ Eliminate CATCO service to Founders Village and to the Meadows Subdivision</li> </ul>

		<p>Town Council will then incorporate outcomes of this discussion into the proposed 2010 budget for public presentation and adoption.</p> <p>Town Council has also requested staff to consider a fare structure for CATCO in 2010 and conduct an analysis of options for a dedicated funding stream to provide public transit services to the Town. This would include either a dedicated tax or possible government grants or a combination of both.</p>
<b>Road Rangers Update – Don Martz</b>		<p>Don Martz updated the Commission on the Road Rangers Program. There are 9 street segments adopted out of the 25 available. The segments that have been adopted have been cleaned 2-3 times this year. Hopefully more interest will come now that the signs have been installed at each segment. For the most part, advertising for the program has been limited to word of mouth. Mr. Martz plans to get with Community Relations Department next spring to have more information on the website and an updated press release.</p>
<b>AVL Demonstration – Don Martz/Maria Hagen</b>		<p>A demonstration of the Automated Vehicle Locating (AVL) system was presented. The AVL system provides real time location of snowplow equipment as they move along the street network showing staff where they have been. When the public views this through the Town's website, it will be able to give them an estimated time frame when the equipment will be in their neighborhood, however, they do not view real time, it is shown in a 30 minute delay. This information will be used to better communicate information to the public and also help staff to respond more accurately and effectively to citizen's requests. It will also help supervisors to respond to emergency requests in that they can see which equipment is the closest that can respond the quickest. In all, the Town has 27 vehicles that have AVL equipment installed (19 – Public Works and 8 – Utilities Department). This also aids the Utilities Department in keeping track of their line maintenance and water monitor personnel year round.</p>
<b>Public Works Project Update – Bob Goebel</b>		<p>A summary of the Public Works projects in relation to the Town was included in the Commission packets. Mr. Goebel discussed any updates on these projects with the Commission.</p>
<b>Remote Meetings Update – Commissioners Bob Washburn/Donna Hawk</b>		<p>At the August 3 Public Works Commission meeting, a task force, consisting of Commissioners Bob Washburn and Donna Hawk, was organized to inquire with other Town Boards/Commissions if remote meetings were available, would they take advantage of this option. Commissioner Washburn gave a brief presentation on his findings. Although there was limited interest, the majority of the people contacted thought it was a good idea to obtain more information on the topic.</p>

		Commissioner Hawk presented the information she had gathered when she contacted "GoToMeeting". This company offers a service for online meetings and webinars. Commissioner Hawk will continue researching other companies that offer this service and report back to the commission. In the meantime, staff will consult with the IT Department, Town Manager and Legal staff to determine if this is viable for the Town.
<b>Council Comments – Joe Procopio</b>		<ul style="list-style-type: none"> <li>▪ Councilperson Procopio updated the Commission on the "Rock Your Dollar" program. There was \$148,000 worth of cards distributed. We will see in the next couple of months as to how much impact this program had on our sales tax revenues.</li> <li>▪ Also of mention, at the Public Safety Commission meeting there was discussion regarding a possibility of combining our quiet zone efforts for Castle Rock with Castle Pines. Bob Watts will follow-up with the appropriate staff members to respond to this request.</li> </ul>
<b>Commission Comments/ Concerns</b>		Commissioner Morton gave an update on the Rocky Mountain Rail Authority. The conference call that was to take place was called off. There seems to be no funds to continue the project, therefore, it remains in a holding pattern. The next scheduled meeting is October 26. No news as to whether it will take place or not. The feasibility study should be released later this year.
<b>Adjournment</b>		There being no further business, the meeting was adjourned.