



PUBLIC WORKS COMMISSION
Regular Meeting

Date: November 2, 2009

Meeting Called to Order: 5:28 p.m.

Meeting Adjourned: 7:15 p.m.

Present: Andy Pelster, JoBeth McFadden, Donna Hawk, Richard Morton, Lou Zoghby, Bob Washburn, Robert Wells, Joe Procopio (Council Rep)

Staff Present: Bob Goebel, P.E., Director of Public Works, Maria Hagen, P.E., Assistant Director of Public Works; Dan Sailer, P.E., Transportation Engineering Manager; Linda Angus, Administrative Assistant-Public Works

Visitors: Robert Lindeman and Bill Feid, Timber Canyon HOA

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Andy Pelster called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Donna Hawk; seconded by Commissioner Richard Morton	It was moved, seconded and approved to accept the action minutes of October 5, 2009. Motion carries unanimously.
Timber Canyon Private Street Turnover Request – Dan Sailer	Motion made by Commissioner Bob Washburn; seconded by Commissioner Richard Morton	<p>A presentation was given to the Commission by Dan Sailer regarding a request from the Timber Canyon Homeowner’s Association (HOA) to turnover three private tracts to the Town as public streets. Staff is recommending that this request be denied based on:</p> <ul style="list-style-type: none"> • They have no benefit to the public as a public street. The basic functionality of these tracts is to serve as driveways to access lot driveways. • They provide no connectivity to additional vehicle or pedestrian networks. • The entire public should not have to bear the burden of maintaining these for the sake of a few homes. • Does not conform to Town standards. <p>Two members of the HOA were present to comment on Staff’s recommendation. They feel that these tracts should become public streets due to:</p> <ul style="list-style-type: none"> • Safety (fire hydrant access) • Convenience of services (snowplowing) <p>It was moved, seconded and approved to recommend to Town Council that the Timber Canyon HOA’s request to turnover three private hammerhead drives to the Town be denied due to the fact that these hammerhead drives do not conform to Town standards, however, if improvements were made to these tracts to bring them up to Town standard, this request would be reevaluated. Motion carries unanimously.</p>

<p>Remote Meetings Update – Bob Goebel</p>	<p>Bob Goebel updated the commission regarding remote meetings. Mr. Goebel brought the subject of remote attendance of meetings for all boards/commissions for discussion at the department head meeting, which includes the Town Manager, Deputy Town Manager, Town Clerk, Town Attorney, and department heads from Parks, Utilities, Police, Fire, and Finance. It was the interpretation of the group that presence means physical presence, and that only physical presence can be counted toward a quorum and toward the attendance records of members. The first step may be to provide this type of meeting access to the public (i.e. webinar) in limited situations and then potentially, as a phase, to board/commission members. In either case, although a good idea and potentially doable with in-depth considerations given, it is not a supported change at this time as other project priorities are higher.</p>
<p>Update on Douglas County School District’s Bus Service Changes – Dan Sailer</p>	<p>Dan Sailer updated the Commission on the Douglas County School District’s (DCSD) bus service changes. Due to budget reductions, the DCSD has decided to consolidate bus stops to shorten routes. This decision has impacted residents of the Town and concerns have been raised regarding the safety element. Staff from Public Works and Police departments has met with DCSD to address these concerns and discuss ways that the Town might assist DCSD in providing safe access for residents to bus stops and walking paths. DCSD has installed some crossing guards in locations where children have to cross the street to access a bus or walk to school.</p> <p>Enhancement projects Town staff has completed or is working on include:</p> <ul style="list-style-type: none"> • Installed new walking paths along Mitchell Street and Heritage Avenue so keep children from walking in the street. • Installed new signage on Crimson Sky to warn motorists of a new bus stop location. • Expanded the reduced speed limit zone near Metzler Regional Park to assist additional bus pick-up and drop-off times. • Established a new transportation committee with members from the Founders Metro District, Rock Ridge Elementary, DCSD, Founders HOA members to assess possible pedestrian enhancements to Enderud Blvd. • Contacted each of the middle and elementary schools to volunteer to work on any committees they have geared toward transportation safety. • Expanded the Town’s preferred walking route maps to each school and installed new crosswalk markings in accordance with current guidelines where boundaries have been increased. • Coordination with Sapphire Pointe HOA to assess a preferred option for a new crosswalk near

		<p>Gemstone Park to assist school children and residents.</p> <p>Town staff will continue to work with DCSD and citizen groups to work through any issues.</p>
Public Works Project Update – Bob Goebel		<p>A summary of the Public Works projects in relation to the Town was included in the Commission packets. Mr. Goebel discussed any updates on these projects with the Commission. Mr. Goebel also reminded the Commission about the FREX Open House that will be held on November 9 here at the Service Center. This open house will address the possible elimination of FrontRange Express bus service.</p>
Council Comments – Joe Procopio		<ul style="list-style-type: none"> • The Town has received a letter from DevVic, LLC' lawyer stating that they are in the process of going ahead with their development in the Castle Pines Commercial area and asked the Town to remove the Atrium option from the N. Meadows Drive Extension Project. Staff is working on a response letter. • Town Council will be accepting comments on the medical marijuana dispensary question tomorrow night at 7:20pm for anyone interested.
Commission Comments/ Concerns	<p>Motion made by Commissioner Lou Zoghby; seconded by Commissioner Donna Hawk</p>	<p>Commissioner Morton gave an update on the Rocky Mountain Rail Authority. The October 26 meeting was cancelled. Still having issues with CDOT funding. The contract time has expired, therefore, the contract needs to be renewed and is going to the Attorney General for approval. The feasibility study should be released later this year.</p> <p>Public Works Commission composed a letter to Town Council regarding the Commission's official response to the Town's plan to reduce local transit. It was moved, seconded and approved by the Commission that Chairman Andy Pelster will present this letter to Town Council. Motion carries unanimously.</p>
Adjournment		<p>There being no further business, the meeting was adjourned.</p>