



PUBLIC WORKS COMMISSION
Regular Meeting

Date: May 7, 2018

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 6:35 p.m.

Present: Kira James, Thomas Feeney, Steven Peterson, William Leung, Larry Grauberger, Mike White
Staff Present: Dan Sailer, P.E., Assistant Public Works Director; Frank Main, Project Manager; Dave Corliss, Town Manager; Linda Angus, Administrative Supervisor
Absent: Joe Whitehead and Jess Loban

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order	Kira James, Chair	Meeting was called to order. A quorum was present.
Public Comment on Items Not on the Agenda		None present
Minutes	Motion made by Commissioner; Steven Peterson; seconded by Commissioner Mike White	It was motioned, seconded and approved by the Public Works Commission to accept the action minutes of April 2, 2018. Motion carries unanimously.
Commendations	Dan Sailer, P.E., Assistant Public Works Director	Commissioner Steven Peterson was presented with a certificate of appreciation to recognize him for his years of service and contributions to the Public Works Commission. Mr. Sailer quoted Elizabeth Andrew who stated "Volunteers do not necessarily have the time; they just have the heart". Thank you for your service and commitment to the Town of Castle Rock and the Commission; we wish you the best.
Resolution Approving a Construction Contract with Rocky Mountain Excavating for the Construction of Wolfensberger Road/Plum Creek Parkway Roundabout	Frank Main, Project Manager	<p>Staff is seeking a recommendation from the Commission to Town Council for an approval of a Resolution approving the construction contract with Rocky Mountain Excavating for the construction of the Wolfensberger Road/Plum Creek Parkway Roundabout.</p> <p>Project location was presented. Staff has worked with Castle Rock Development Company to acquire the right-of-way and easements needed for this project at no cost to the Town. The roundabout is designed for four lanes for future development.</p> <p>Project history was reviewed.</p> <p>The cost summary was presented. Seven bids were received for this project. Staff is recommending that we go with Rocky Mountain Excavating who</p>

	<p>Motion made by Commissioner Mike White; seconded by Commissioner Thomas Feeney</p>	<p>was the second lowest bidder. Chavez Construction Inc. was the low bid for this project. Chavez bid was rejected due to the following issues with other Town projects:</p> <ul style="list-style-type: none"> • They were assessed four days liquidated damages for not completing the scope of work within the allotted contract days. • References were not positive. • Physical altercation between Chavez employees at a Town’s jobsite. • Continuous issues with approved traffic control plans. <p>In accordance with the Town of Castle Rock’s information and instructions to bidders, Section 18, “The Town of Castle Rock reserves the right to cancel this invitation to bid, reject any bid, in whole or part, to adjust the quantity of work to be done as mandated by budgetary requirements, and to waive informalities or irregularities in the bids received; when it is in the Town’s best interest to do so”.</p> <p>This project will overlap with the Meadows Parkway Reconstruction Project; working on the outlining areas. Once the Meadows Parkway project is complete, the contractor will begin to construct the actual roundabout. There will also be night work during this project. Night work was approved along with the Pavement Maintenance contracts back in March. Construction is scheduled to begin early July with completion in the fall.</p> <p>This project will be highlighted on the Town’s website and also through social media. During construction, there will be variable message boards advising residents of alternate routes. An open house is scheduled for May 22.</p> <p>This will be presented to Town Council for their approval at the May 15 Council meeting.</p> <p>It was motioned, seconded and approved by the Public Works Commission to recommend to Town Council to approve the Resolution as introduced by title.</p>
<p>Resolution Approving the Town of Castle Rock On-Street Parking Policy</p>	<p>Dan Sailer, P.E., Assistant Public Works Director</p>	<p>This item was brought before the Commission last year and when presented to Town Council, it was requested that staff modify the policy by providing more residential input to on-street parking. Staff has taken the feedback we received from Town</p>

		<p>Council and modified the policy to account for more residential input and will present this to the Commission tonight. Staff will take the Commission's recommendation to Town Council at their May 15 Council meeting.</p> <p>As the Town continues to grow, having a formal on-street parking policy allows staff to have a consistent approach in dealing with parking issues. Many of our streets are designed to be wide enough to accommodate parking primarily in residential streets. Parking concerns are generally next to businesses, parks, schools or even residential requests for regulating multi-family parking on the street adjacent to single family.</p> <p>The original options that were presented to Council were reviewed. Staff recommended the option of the "Allow: First come, First served". However, Council felt that the people that live on the street should have a little bit more of a say.</p> <p>As staff began to modify the policy, the impacts were put into two classifications 1) Legal aspects (litter, trespassing, blocking driveways, etc.); 2) Quality of life (perception of diminished property values, look/feel of neighborhood). The updated policy consists of three phases: 1) Engineering Review; 2) Enforcement; and 3) Restrictions. Engineering review would consist of staff visiting the site to determine if restrictions are needed based on operations or safety concerns. Enforcement – complete a two to six month enforcement period to deal with legal or Municipal Code infractions that are occurring. If these issues persist, then restrictions would come into play and a stakeholder driven process to determine if parking restrictions should be implemented.</p> <p>The three phases were discussed along with the pros/cons of permit parking.</p> <p>This policy is town wide, process is town wide, but the solutions will be site specific. Regarding downtown; Town Council just recently heard a recommendation to increase the amount of off-street parking required that is associated with new development in the downtown area. Also, there was a downtown parking study that was conducted by a consultant last year that is looking at recommendations for improvements. Currently,</p>
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	<p>Motion made by Commissioner Thomas Feeney; seconded by Commissioner Mike White</p>	<p>we are looking a partnering with developers to provide a parking garage next to Townhall.</p> <p>Staff feels that this revised policy meets the Town Council directive and gives the Town a process to look at these parking issues and allows residents the opportunity to have a voice and help solve the problem.</p> <p>It was motioned, seconded and approved by the Public Works Commission to recommend to Town Council to approve the Resolution as introduced by title.</p>
Projects Update	Dan Sailer, P.E., Assistant Public Works Director	An overview of the current Public Works projects/ programs was provided to the Commission in their packet.
Council Comments	Jess Loban, Council Representative	Absent
Commission Comments/ Questions	Kira James, Chair	None
Adjournment	Kira James, Chair	There being no further business, the meeting adjourned. Next meeting is scheduled for June 4.