



PUBLIC WORKS COMMISSION
Regular Meeting

Date: January 4, 2010

Meeting Called to Order: 5:27 p.m.

Meeting Adjourned: 6:47 p.m.

Present: Andy Pelster, JoBeth McFadden, Donna Hawk, Richard Morton, Lou Zoghby, Bob Washburn, Robert Wells, Joe Procopio (Council Rep)

Staff Present: Bob Goebel, P.E., Director of Public Works; Maria D'Andrea, P.E., Assistant Director of Public Works; Bob Watts, P.E., Transportation Planning Manager; Linda Angus, Administrative Assistant-Public Works

Visitors: Al Wonstolen, CATCO Administrator; Dennis Carnahan, Keeper of the Rock Volunteer

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Andy Pelster called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		Dennis Carnahan, citizen of Castle Rock and member of the "Keepers of the Rock" organization, addressed the Commission. Mr. Carnahan had requested at the October 7, 2009 Public Works Commission meeting that additional parking for visitors of Rock Park be provided along Canyon Drive and that additional signage be provided to direct visitors to this area. He appreciates the additional signage that was provided but had heard that parking was illegal along Canyon Drive due to the fact that it is a collector street and wanted to get some clarification before visitors parked there and were ticketed. Staff commented that if parking were illegal, it would be posted "No Parking". Bob Watts will follow up with Transportation Engineering Division to clarify if parking is illegal and then follow up with Mr. Carnahan and the Commission.
Minutes	Motion made by Commissioner Donna Hawk; seconded by Commissioner Bob Washburn	It was moved, seconded and approved to accept the action minutes of December 7, 2009. Motion carries unanimously.
Implementation of a Transit Fare – Bob Watts		Town Council has directed staff to prepare a program for the collection of fares for the Town's transit system. This agenda item is requesting the Public Works Commission make a recommendation to Town Council on the transit fare structure. Staff collected data from similar transit agencies in order to find an acceptable range of fares. A \$1.00/ride fare seemed to be the acceptable amount that people would pay. In order to collect fares, the Town must purchase fare boxes for the buses, a safe/vault to store the money and various other types of equipment for counting and transporting the money. The Town is utilizing a Federal Transit Agency Grant for this fare box collection equipment. Bids will be opened tomorrow, January 12, for the fare boxes.

	Motion made by Commissioner Bob Washburn; seconded by Commissioner Lou Zoghby	<p>Notices were placed on the transit buses telling passengers about the Town Council meeting and the action that is being discussed. After Town Council approves the establishment of a fare schedule, a public outreach program will be initiated advising transit passengers of the fare program.</p> <p>It was decided by the Public Works Commission to recommend to Town Council that the fare policy should include the establishment of a \$1.00/ride fare with transfers, the sale of prepaid punch cards that offer a discounted fare and investigate possible monthly passes in addition to the punch cards. Motion carries unanimously.</p>
Public Works Project Update – Bob Goebel		A summary of the Public Works projects in relation to the Town was included in the Commission packets. Mr. Goebel discussed any updates on these projects with the Commission. Staff will be going to Town Council on January 26 regarding the N. Meadows Extension to US85 and I-25 to request direction as to whether staff should continue to pursue negotiations with the railroad. If railroad negotiations cease, Alternative 7M would be eliminated.
Council Comments – Joe Procopio		No comments
Commission Comments/Concerns		<ul style="list-style-type: none"> • Commissioner Richard Morton gave a quick update on the Rocky Mountain Rail Association. The review meeting was cancelled and rescheduled for sometime in February. • Commissioner JoBeth McFadden requested that the potholes on Plum Creek Blvd be taken care of. • Commissioner Richard Morton requested that we put pressure on CDOT to take care of the road conditions of Founders Pkwy. Maria D'Andrea informed the Commission that CDOT would be working on areas of Founders Pkwy this year. • CATCO ridership numbers for December 2009 were distributed.
Adjournment		There being no further business, the meeting was adjourned.