



PUBLIC WORKS COMMISSION
Regular Meeting

Date: May 3, 2010

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 6:50 p.m.

Present: Andy Pelster, JoBeth McFadden, Donna Hawk, Richard Morton, Lou Zoghby, Robert Wells, Joe Procopio (Council Rep)

Staff Present: Maria D'Andrea, P.E., Assistant Director of Public Works; Bob Watts, P.E., Transportation Planning Manager; Dan Sailer, P.E., Traffic Engineering & Operations Manager; Linda Angus, Administrative Assistant-Public Works

Absent: Bob Goebel, P.E., Director of Public Works; Bob Washburn

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Andy Pelster called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		No comments
Minutes	Motion made by Commissioner Donna Hawk; seconded by Commissioner Lou Zoghby	It was moved, seconded and approved to accept the action minutes of the April 5, 2010 meeting. Motion carries unanimously.
Quiet Zone – Project Priority and Funding – Bob Watts	<p>Motion made by Commissioner Lou Zoghby; seconded by Commissioner Jo Beth McFadden</p> <p>Motion made by Commissioner Donna Hawk; seconded by</p>	<p>Over the last few months this project has been discussed with the Public Works Commission (PWC), Downtown Development Authority (DDA) and Town Council. However, the PWC has never made a formal recommendation to Town Council on whether the project should remain a priority and if so how should it be financed. Prior to this meeting, the PWC selected the option of the installation of a four-quadrant gate system be installed at the 2nd Street and 3rd Street crossings if the Quiet Zone Project was initiated. Also, it was recommended by the PWC that if the Quiet Zone Project was initiated that the DDA should pay for the annual maintenance costs since this largely affects that area. Mr. Watts took the maintenance cost recommendation to the DDA and although they support the project, due to their limited finances they are unable to assume the maintenance costs responsibility. Before the application is completed and submitted to the PUC, it is important to ensure that the Town is committed to the Quiet Zone Project.</p> <p>It was decided by the Public Works Commission to support the completion of the Quiet Zone Project and recommends that funding for construction of the project comes from the unobligated balance of the Town's general fund. Motion fails 2-4</p> <p>It was decided by the Public Works Commission to not support the completion of the Quiet Zone Project at</p>

	Commissioner Richard Morton	this time. As the Town's financial position improves, the PWC will reconsider the project, but at this time it believes that the Town's resources should be directed elsewhere. Motion carries 5-1.
New Updates to the Federal Manual on Uniform Traffic Control Devices (MUTCD) – Dan Sailer		Dan Sailer gave a brief presentation on the upcoming changes to traffic control devices (signs, traffic signals and pavement markings) that the Federal Manual on Uniform Traffic Control Devices (MUTCD) approved in December 2009. The MUTCD is the governing standard for traffic control devices the Town has adopted for use on Town streets. This standard ensures consistency among jurisdictions. The target compliance dates for these changes were also discussed and staff is making arrangements to current operations to accommodate these schedules. Any new construction will be required to implement the latest edition at the time of construction. In general, the size of signs have increased and there has also been changes to some traffic signal standards that may be installed with future signals such as a new flashing yellow arrow for left turn movements. This information will be provided to Town Council at their May 25 meeting.
2009 Annual Accident Report – Dan Sailer		Dan Sailer gave an overview of the annual accident report for 2009. Every year Public Works compiles accident statistics from Police reports and creates a summary report. This report is generated primarily for public interest but also to assist the individual departments to help them identify locations where the infrastructure could be the contributing cause toward accidents. There are three reasons why accidents occur, driver behavior, vehicle maintenance, and infrastructure conditions. Public Works uses statistical modeling to identify the locations where corrections to the roadway environment may improve safety. There are two locations that have been identified as locations where roadway improvements may benefit transportation safety -- 1) Hwy 86/5 th Street and 2) Hwy 86/Crowfoot Valley Road. These are both CDOT intersections and this information has been provided to CDOT along with the statistics and an offer to assist them with any further analysis they might need. The Commission appreciates this study being completed each year and feels that it is a good tool in improving safety on Town roads. This information will be provided to Town Council at their May 25 meeting. Once presented to Council, it will be put on the website for public information.
Public Works Project Update – Maria D'Andrea		A summary of the Public Works projects in relation to the Town was included in the Commission packets. Maria D'Andrea updated the Commission on the N. Meadows Extension to US85 and I-25 Environmental Assessment status and the outcome of the voting for the traffic calming devices on Baguette Drive.

		<p>Commissioner Morton complimented the Fleet staff on their efforts to increase the percentage of preventive maintenance services completed. He recognizes that this obviously took some initiative and effort by the Fleet staff.</p> <p>The drop in CATCO ridership numbers was also discussed.</p>
Staff Comments		<p>Maria D'Andrea would like the Commission to consider having a special PWC meeting on Monday, May 24 to discuss the 5-year CIP scenarios and also long-term transit funding. Linda Angus will send out an email to the commissioners so they can have a chance to look at their calendars.</p>
Council Comments – Joe Procopio		<p>No comments</p>
Commission Comments/Concerns		<p>No additional comments.</p>
Adjournment		<p>There being no further business, the meeting was adjourned.</p>