



PUBLIC WORKS COMMISSION
Regular Meeting

Date: April 4, 2011

Meeting Called to Order: 5:25 p.m.

Meeting Adjourned: 6:12 p.m.

Present: Andy Pelster (Chair), Jo Beth McFadden (Vice Chair), Richard Morton, Bob Washburn, Donna Hawk, Robert Wells

Staff Present: Bob Goebel, P.E., Director of Public Works; Maria D’Andrea, P.E., Assistant Director of Public Works; Bob Watts, P.E., Transportation Planning Manager; Dan Sailer, P.E., Traffic Engineering & Operations Manager; Tom Bendel, Project Manager; Dale Wegner, P.E., Engineering Manager; Linda Angus, Administrative Assistant-Public Works

Absent: Joe Procopio (Council Rep)

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Andy Pelster called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Bob Washburn; seconded by Commissioner Donna Hawk	It was motioned, seconded and approved to accept the action minutes of March 7, 2011. Motion carries unanimously.
Transfer of Two Transit Buses from the Town of Castle Rock to Special Transit, a Non-Profit Organization located in Boulder, CO – Bob Watts	Motion made by Commissioner Bob Washburn; seconded by Commissioner Donna Hawk	Back in 2008, the Town received a grant through the 5309 Federal Transit Administration (FTA) program for the purchase of two transit buses. The Town’s portion was approximately \$70,000. Since the Town no longer has an operating transit system, it is necessary to either find an agency that is eligible to accept responsibility for the federal interest or repay the amount of federal interest remaining in the buses to the FTA. The Town also had the option of trying to sell the buses and use those funds to repay the federal interest but after contacting a vendor to get an estimate of the resale value, it was found that the worth of the buses would not cover the federal interest remaining. The Town then contacted several transit providers about these buses and Special Transit in Boulder, CO has requested to have these buses transferred into their fleet. Special Transit meets the FTA requirements and they are willing to accept the federal interest and have also agreed to pay the Town \$5,000. The \$5,000 will be returned to the Fleet Replacement fund. It was decided by the Public Works Commission to recommend to the Town Council that the Town accept the offer as proposed by Special Transit and transfer

		<p>two transit buses from the Town of Castle Rock to Special Transit, a non-profit transit operator providing transit services to Boulder County. Motion carries unanimously.</p>
<p>Plum Creek Parkway Reconstruction Contract Award – Tom Bendel</p>	<p>Motion made by Commissioner Richard Morton; seconded by Commissioner Robert Wells</p>	<p>The Town of Castle Rock is planning on reconstructing the eastbound lanes of Plum Creek Pkwy east of I-25 from Fairgrounds Drive to Holmby Court. The project includes removal of the concrete pavement to a depth of approximately 11 inches and replacing it with asphalt. There was no alternate for concrete in the bid schedule. Staff chose to only have asphalt in the bid schedule because generally it is less expensive and it seems to provide a smoother ride than concrete. Removal and replacement of deteriorated sidewalk, curb and gutter along the project will also be completed.</p> <p>Bid opening was held on March 17. The Town received a total of seven bids (one was rejected because the contractor did not complete the bid schedule). Bids ranged from \$565,994 to \$742,710. Low bidder was Brannan Sand & Gravel. Federal funding is incorporated into this project therefore the Colorado Department of Transportation (CDOT) must concur with the contract award. This concurrence has been received.</p> <p>Construction is scheduled to begin late May with substantial completion by late June.</p> <p>It was decided by the Public Works Commission to recommend to the Town Council to accept the bids and approve a contract with Brannan Sand & Gravel for the Plum Creek Parkway Reconstruction project in the amount of \$565,994.25, and further move to authorize staff to forward this item to the Town Council for award of the contract. Motion carries unanimously.</p>
<p>2010 Town of Castle Rock Motor Vehicle Accident Facts – Dan Sailer</p>		<p>Dan Sailer provided an overview of the annual accident report for 2010. Every year Public Works compiles accident statistics from Police reports and creates a summary report. There are three reasons why accidents occur, driver behavior, vehicle maintenance, and infrastructure conditions. This report is generated primarily for public interest but also to help identify locations where the infrastructure could be the contributing cause toward accidents. Statistically the trend for accidents has been declining nationally. There were two locations where roadway improvements may benefit transportation safety -- 1) SH86/Fifth Street and 2) SH86/Crowfoot Valley Road. These are both CDOT intersections. This information will be forwarded to CDOT along with the statistics and an offer to assist them with any further analysis</p>

		<p>they might need. CDOT will be reviewing the intersection of Crowfoot Valley Drive this year as part of a traffic operations assessment. CDOT is also planning to do a resurface treatment at the SH86/Fifth Street section but no lane reconfiguration is planned.</p> <p>For next year's report, staff plans on developing a map that will identify the locations where all the accidents have occurred.</p> <p>The Commission appreciates this study being completed each year and feels that it is a good tool in improving safety on Town roads. This information will be provided to Town Council at their April 26 meeting. Once presented to Council, it will be put on the website for public information.</p>
<p>Public Works Commission Term Expirations – Bob Goebel</p>		<p>As of May 31, Andy Pelster and Bob Washburn's Commission term will expire. Andy Pelster is termed but if Bob Washburn would like to serve on the Commission for another term, he must submit an application to the Town Clerk by April 25. Interviews are scheduled for May 3 and appointments announced at a Town Council meeting probably in late May. The Commission will actually have three vacancies due to Lou Zoghby's resignation in December.</p>
<p>Public Works Project Update – Bob Goebel</p>		<p>An overview of the Public Works projects was provided to the Commission in their packets. Updates to these projects were discussed along with additional information as follows:</p> <ul style="list-style-type: none"> • Bids were opened today for the 2011 Community Development Block Grant ADA Sidewalk Ramp Accessibility Program. The Town is receiving federal funding to remove and replace approximately 26 existing pedestrian curb ramps in the downtown area. Bids came in under the engineer's cost estimate of \$126,000 and low bid was \$116,057.28. This contract amount is within the Town Manager's signing limit. • The preferred alternative that was approved by CDOT and FHWA in the Decision Document will be the Castlegate alignment. The next planned task will be a Value Engineering (VE) study of the entire project with a goal of making a significant reduction in project cost. A team of engineering experts will spend a week going over each element of the project. The team will look for cost saving options and creative solutions for this project. This study is scheduled to begin on April 18. • A summary of the Town's Taxi Voucher Program was distributed to the Commission and discussed. • The Ridge Road Roundabouts Landscaping Project was discussed. Staff was able to include the

		<p>procurement of an old style wagon in the bid schedule that was requested by the Metro District. Therefore, the Metro Water District will be providing the water tap for this project.</p> <ul style="list-style-type: none"> • Commissioner Morton had some questions on the Fleet Services statistics. Maria D'Andrea will get clarification from the Fleet Superintendent, Todd Richardson.
Council Comments – Joe Procopio		Mr. Procopio was absent.
Commission Comments/ Concerns		<ul style="list-style-type: none"> • Commissioner McFadden has observed that the midblock crosswalks on Perry Street aren't really being utilized by pedestrians; they seem to cross wherever they chose. Maria D'Andrea commented that unfortunately we can't regulate how people cross the street but the feedback from the Downtown Development Authority (DDA) is that the midblock crosswalks are being used as intended to give people another opportunity to get across the street. • Next meeting May 2.
		There being no further business, the meeting was adjourned.