



PUBLIC WORKS COMMISSION
Regular Meeting

Date: August 1, 2011

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 6:25 p.m.

Present: Jo Beth McFadden, Richard Morton, Donna Hawk, Bob Washburn, Robert Wells, Kenneth Brink, Mike Riedmuller, Joe Procopio (Council Rep)

Staff Present: Bob Goebel, P.E., Director of Public Works; Dan Sailer, P.E., Acting Assistant Director of Public Works; Bob Watts, P.E., Transportation Planning Manager; Linda Angus, Administrative Assistant-Public Works

Visitors: Bob Garcia, Jacobs Engineering

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Introductions		<p>Bob Goebel introduced Bob Garcia, Jacobs Engineering. Jacobs Engineering was one of the consulting firms for the N. Meadows Extension Project – Value Engineering Study. Mr. Garcia did not have any business for the Commission, he was just visiting.</p> <p>Bob Goebel also introduced Dan Sailer as the Interim Assistant Public Works Director. Dan was appointed interim due to Maria D'Andrea's resignation. The Commission asked that Bob forward their congratulations and best wishes to Maria; she will be missed.</p>
Call to Order		Chair Jo Beth McFadden called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Robert Wells; seconded by Commissioner Richard Morton	It was motioned, by the Public Works Commission to accept the action minutes of June 6, 2011. Motion carries unanimously.
Presentation of Draft Transportation Master Plan Update – Bob Watts		Bob Watts gave a brief summary of the purpose and need of this update to the Transportation Master Plan (TMP) and touched on the projects that have been completed since the last TMP was adopted in 2003. The concentration was not only on roadway projects but also on the bicycle/pedestrian routes throughout Town. Staff wants to create a safe system for both vehicles and the bicycle/pedestrian elements. To begin this update, the current roadway network had to be evaluated due to the many projects that had been completed since 2003. For the most part, the system operates well. There were a couple of problems namely the Founders Parkway corridor and Fifth Street. The roadway projects were divided into two tiers. Tier 1 being projects that complete the

		<p>“backbone” framework of the existing system, improve emergency response and help traffic circulation. Tier 2 projects improve existing streets, reduce congestion and support development opportunities.</p> <p>The Bicycle/Pedestrian system projects were also divided into two tiers. Tier 1 being completing missing sections of sidewalks and providing pedestrian access to areas with no existing connections. Tier 2 projects consist of completing missing links, providing facilities on both sides of the street and widening existing facilities. Types of On-Street Bicycle Facilities were discussed. Some of the On-Street Bicycle projects are being completed during construction projects when streets are resurfaced, shoulders can be widened and striped to allow this type of access.</p> <p>Public comments have been received through various public meetings. At the Open House held Thursday, July 28, most of the attendees were interested in the Bicycle/Pedestrian systems and the completion of the N. Meadows Extension project. Public Works Commission reiterated their concern that completion of the “backbone” framework projects are priority; along with N. Meadows Extension and that expansion of the current operational system should come later.</p> <p>Bob will present this same presentation to Town Council tomorrow night and will return in September for the actual adoption of the TMP Update.</p> <p>Commissioner Ken Brink inquired as to whether Bob Watts was aware of the credentials for a bicycle plan that would allow the Town to become a bicycle friendly community. Bob had not heard of this; Ken will forward the information to Bob. Bob mentioned that the Town has applied for funding with DRCOG for starting a “Bike Sharing Program”. Staff should find out sometime this month as to whether the Town will receive those funds.</p>
Public Works Project Update – Bob Goebel		<p>An overview of current Public Works projects was provided to the Commission in their packets. Updates to these projects were discussed. The Commission inquired about the need for a signal at Limelight and Meadows Pkwy. Dan Sailer commented that according to the Traffic Impact Study that was completed, a signal is definitely necessary and it would be essential once the hospital opens.</p>
Council Comments – Joe Procopio		None
Commission Comments/Concerns		<ul style="list-style-type: none"> • Commissioner Bob Washburn is concerned about the new landscaping on the roundabouts on Ridge Road; it looks like they are full of weeds and needs

		<p>some maintenance. Dan Sailer will contact the contractor about this.</p> <ul style="list-style-type: none"> • Commissioners Richard Morton and Mike Riedmuller wanted to thank Todd Richardson, Fleet Services Superintendent, for meeting with them and helping them to understand the statistics and how they are reported. Both commissioners complimented the Fleet Services Division on their outstanding work. • Commissioner Bob Washburn wanted to thank Public Works staff for the excellent job they did on the Plum Creek Parkway reconstruction project. • Commissioner Richard Morton wanted an update on the remaining three transit buses. Bob Watts informed the Commission that the three buses and fare boxes were picked up by South Central Council of Governments (SCCOG) from Trinidad last week.
		<p>There being no further business, the meeting was adjourned.</p>