



PUBLIC WORKS COMMISSION
Regular Meeting

Date: March 5, 2012

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 6:58 p.m.

Present: Jo Beth McFadden, Robert Wells, Donna Hawk, Bob Washburn, Kenneth Brink, Mike Riedmuller, Joe Procopio (Council Rep)

Staff Present: Bob Goebel, P.E., Director of Public Works; Pam Hutton, P.E., Assistant Director of Public Works; Dan Sailer, P.E., Engineering Manager; Bob Watts, P.E., Transportation Planning & Traffic Engineering Manager; Carl Armijo, P.E., Construction Manager; Linda Angus, Administrative Assistant

Absent: Richard Morton

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Jo Beth McFadden called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Donna Hawk; seconded by Commissioner Mike Riedmuller	It was motioned, by the Public Works Commission, to accept the action minutes of February 13, 2012. Motion carries unanimously.
Award of Contracts for the 2012 Pavement Maintenance Program – Dan Sailer		<p>The Pavement Maintenance Program (PMP) is the Town's annual program that allows us to make the needed repairs to the street system. The different treatments that would be offered in this year's program include asphalt patching, overlay and reconstruction, slurry seal, micro surfacing, concrete curb, gutter and sidewalk replacement, and miscellaneous concrete. This program is necessary to keep our infrastructure in good condition for the safety of the traveling public and to extend the useable life of the street.</p> <p>The Commission and staff discussed the bids that were received for the five maintenance contracts. Three of the five contracts were below the Engineer's Cost Estimate. The total recommended amount of the five contracts is \$2,853,660 which is less than the budgeted amount of \$2,860,000. This item is scheduled to be presented to Town Council on March 20.</p> <p>The PMP contracts are expected to begin in April for the concrete work. The sealing, asphalt overlay, and reconstruct projects will occur in the summer months with all projects complete by October. Staff will have an open house in March for public outreach in addition</p>

	<p>Motion made by Commissioner Donna Hawk; seconded by Commissioner Robert Wells</p>	<p>to press releases that will be published before the start of PMP construction. This is the first year that we begin the 5-Year PMP program that concentrates maintenance in a specific area of town thereby minimizing the disruption to the residents. This year's maintenance will be concentrated on the residential streets in the south area along with selected primary streets throughout Town and also the downtown area. These residential streets will not be addressed again in the south area until 2017. However, emergency repairs will still be made as needed.</p> <p>It was decided by the Public Works Commission to recommend to the Town Council to accept the bids for the 2012 Pavement Maintenance Program projects as summarized and approve the contracts with each of the contractors listed for the amounts identified. Motion carries unanimously.</p>
<p>Revisions to the Town of Castle Rock's Neighborhood Traffic Calming Program – Bob Watts</p>		<p>The Neighborhood Traffic Calming Program policy that was adopted in October 2007. This program was started as a way to address quality of life issues that arise in neighborhoods; not safety issues. Roads are designed and built to standards and are safe, it's the behavior that makes the residents perceive that it is unsafe. To date, out of the 21 inquiries for traffic calming treatments, 15 actually submitted a completed petition and 11 of those did not meet the requirements to have a treatment installed. Staff is proposing changes to this document because several policy and procedural issues have been difficult to deal with and explain to the applicants. These proposed changes have been posted on the Town's website and reviewed with Town staff. Also, an open house was conducted where all homeowner associations within the Town limits were invited to discuss the proposed changes. A summary of the changes are:</p> <ul style="list-style-type: none"> • Currently, to initiate a project, a petition needs to be signed by 10 households; the revised policy lowers the number to 5 households. • The current policy includes two sets of thresholds for vehicle speeds based on the type of street; one for roadways <i>without</i> facilities that generate high pedestrian traffic and one for roadways <i>with</i> facilities that generate high pedestrian traffic. Since the first one doesn't take into account that some streets are not immediately adjacent to a school or park but may still be a primary route for people to follow, it was decided to evaluate all streets using the thresholds for high pedestrian traffic. • The current policy ranks projects so that higher scoring projects could be implemented even though they may not have been the first project approved for funding. The revised policy deletes the scoring

	<p>Motion made by Commissioner Donna Hawk; seconded by Commissioner Robert Wells</p>	<p>aspect and allows projects to be scheduled once plans have been approved. Any project that has been approved but funds are not available, that project would be the first one to receive future funding.</p> <ul style="list-style-type: none"> • The current policy requires that a consensus must be reached by all residents; the new policy will include a voting process where at least 50% of all owners of property/houses that face the street where the treatment will be placed approve the plan rather than relying totally on consensus. Consensus allows all parties to hear each other's concerns and forces everyone to become involved in a solution that everyone can live with. Consensus will still be the optimal goal but when it becomes obvious that consensus isn't possible, we will now have another option. • Speed cushions will now be included in the toolbox of physical features that may be installed. • The current policy states that once thresholds are met, the educational process can begin. This will be changed so that even if thresholds are not met, educational and police enforcement programs can still be implemented. • The option of installing temporary devices will be removed. • Maintenance of all landscaping will be the responsibility of the homeowners and/or HOA not the Town as it is now. • The current policy states that treatments (all or some) can be removed by a vote of the homeowners. This will be changed to ALL (not individual) installed treatments can be removed by a vote of the homeowners at the Town's expense. <p>Currently, the Town has enough funding in our budget to do one project a year; two at the most depending on how many treatments the project requires. Also, funding is available to do educational type programs. This policy only addresses existing neighborhoods; traffic calming features are now being incorporated through the design phase of the development.</p> <p>Councilperson Joe Procopio requested a more concise "Executive Summary" of these changes so they could be sent out to his constituents. This item is scheduled to go to Town Council on April 24.</p> <p>It was motioned by the Public Works Commission to recommend to Town Council that the proposed revisions to the Traffic Calming Program be accepted as outlined with the exception of the removal of installed treatments. It is felt that if treatments are</p>
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		requested by the homeowners to be removed, it should be at the expense of the homeowners not the Town. Motion was passed 5 for and 1 against.
Council Comments – Joe Procopio		None
Commission Comments/ Concerns		<p>Bob Goebel reminded the Commission of the Open House for the N. Meadows Extension Project that will be held at the Castle View High School on Wednesday, March 7, at 5:00pm. This is to discuss different concepts being considered regarding the BNSF railroad line (going over instead of under the tracks).</p> <p>Also, Thursday, March 8, there will be a Town Council/Planning Commission Joint meeting where they will be discussing two items that might be of interest to the Commission:</p> <ul style="list-style-type: none"> • Oil and Gas Development Ordinance Update • Discussion of sidewalks in industrial areas
		There being no further business, the meeting was adjourned. Next meeting April 2.