



PUBLIC WORKS COMMISSION
Regular Meeting

Date: February 4, 2013

Meeting Called to Order: 5:33 p.m.

Meeting Adjourned: 7:18 p.m.

Present: Jo Beth McFadden (Chair), Richard Morton (Vice Chair); Robert Wells, Mike Riedmuller, Kenneth Brink, Martin Karol, Joe Procopio (Council Rep)

Staff Present: Bob Goebel, P.E., Public Works Director; Dan Sailer, P.E., Assistant Public Works Director; Linda Angus, Administrative Supervisor

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Vice Chair Richard Morton called the meeting to order. (Chair Jo Beth McFadden arrived later). A quorum was present.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Mike Riedmuller; seconded by Commissioner Martin Karol	It was motioned, seconded and approved by the Public Works Commission to accept the action minutes of December 3, 2012. Motion carries unanimously.
Public Works Commission Review – Dan Sailer		In preparation for reviewing the current “State of the Commission” with Town Council at an upcoming Council meeting, the Commission reviewed the existing Charter and By-laws documents and discussed potential changes to the Commission that may better serve the community and Town Council. In general, the Commissioners believe that the current structure, membership, and operations are efficient. The consensus is that some minor adjustments be made in the near future to portions of the By-laws to improve on clarity of a few items, but nothing significant that would basically change roles and responsibilities, etc. A summary memo will be provided to Town Council for their discussion with the Commission at the April 2 nd Town Council meeting.
Projects Update – Bob Goebel		An overview of the current Public Works projects/programs was provided to the Commission in their packets. Updates were addressed as follows: <ul style="list-style-type: none"> • Staff is working with the Castle Rock

		<p>Development Company to amend their Development Agreement (DA) to dedicate the right-of-way for the N. Meadows Drive Extension project. They are one of the major property holders so we are trying to get that accomplished by the middle of February. Once this is done, it will be a major boost for the project in starting on the early construction package.</p> <ul style="list-style-type: none"> • Staff is taking the bond ordinance to Council tomorrow night for the selling of the remaining \$20 million in TAP bonds to supplement revenue for the N. Meadows Drive Extension project. Second reading will be on February 19th. Probably sell the bonds in March. • Dan Sailer informed the Commission of the upcoming open house for the N. Meadows Drive Extension project. It will be held on February 26th at Castle View High School from 5:30pm to 7:30pm. • Snow and ice control policy was discussed.
<p>Council Comments – Joe Procopio</p>		<p>Joe had the following comments:</p> <ul style="list-style-type: none"> • Informed the Commission that Council met in executive session and set up negotiating parameters in acquiring the land on the east side of I-25 for the N. Meadows Drive Extension project. • Discussed some brief background on what an Urban Renewal District (URD) is and where a URD is being contemplated. • Discussed the approved 2013 budget as it relates to the Public Works Department and that Council had advanced the construction of the pedestrian path along Ridge Road to 2013 instead of the originally planned year of 2014. • For those who did not know, Ray Waterman, former Mayor for the Town, passed away. It is with great regret that he passed and it is a loss that we all feel.
<p>Commission/Staff Comments/ Concerns</p>		<p><i>Is there a future interchange being planned for south of Town by Crystal Valley Ranch?</i> Yes – this is designated as a “privately funded” interchange so when development occurs they are required through their development agreements to contribute funds based on the number of homes they build to finance that interchange. The Town and Douglas County will participate but the majority of it will be</p>

		<p>privately funded. A lot of development will need to occur in that area before the interchange will be needed. The west side is lagging behind the east side (the east side has Crystal Valley, so they are further ahead). Staff has been talking about planning a “Phase 1” which would include a north off/on ramp. It will require relocation of the frontage road and a major structure over the interstate plus relocation of the west frontage road to the other side of the railroad tracks and realigning all that up to Plum Creek Pkwy. This will be a major project. Douglas County wants to take the frontage road all the way down to Tomah Road. So eventually you will be able to get on Prairie Hawk Drive in the Meadows and go all the way down to Tomah Road on the west frontage road. This project will need to be reevaluated and updated but it was planned in the environmental impact statement for the I-25 long range plan.</p>
Adjournment		<p>There being no further business, the meeting was adjourned. Next meeting March 4th.</p>