



PUBLIC WORKS COMMISSION
Regular Meeting

Date: May 6, 2013

Meeting Called to Order: 5:37 p.m.

Meeting Adjourned: 7:54 p.m.

Present: Jo Beth McFadden (Chair), Richard Morton (Vice Chair); Mike Riedmuller, Kenneth Brink, Martin Karol; Robert Wells; Joe Procopio (Council Rep)

Staff Present: Dan Sailer, P.E., Assistant Public Works Director; Linda Angus, Administrative Supervisor

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Jo Beth McFadden called the meeting to order. A quorum was present. Dan Sailer requested the agenda be changed – the order of Item 3 and Item 4 flipped.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Mike Riedmuller; seconded by Commissioner Richard Morton	It was motioned, seconded and approved by the Public Works Commission to accept the action minutes of April 1, 2013. Motion carries unanimously.
Commendations – Dan Sailer		Commissioners Jo Beth McFadden and Richard Morton were presented with a plaque to recognize them for their years of service and contributions to the Public Works Commission. Thank you for your service and commitment to the Town of Castle Rock.
Resolution 2013-xx: A Resolution Approving the First Amendment to the Agreement between the Town of Castle Rock and TSH for Final Design – Dan Sailer		This item is to request the Commission to recommend to Town Council the approval of an amendment to the final design contract with Tsiouvaras Simmons Holderness, Inc. (TSH) in the amount of \$1.31M. As part of this presentation, Dan provided a brief project update with a timeline of each of the three packages. Package 1's design is 100% complete and staff is in the process of acquiring right-of-way (ROW). Construction cannot begin on Package 1 until all right-of-way is acquired which is projected to be August 2013. The projected design completion for Package 2 is July 2013 and for Package 3, October 2013.

	<p>Motion made by Commissioner Ken Brink; seconded by Commissioner Robert Wells</p>	<p>The current approved budget for 2013 is \$52.59M. The majority of the costs will be the acquisition of ROW. The Town has some funding partners on the revenue side and staff is currently working with Douglas County and CDOT to finalize the funding IGA's.</p> <p>The original design scope was to construct the northern half of the US85 interchange primarily because of the traffic projections. However, the feedback received from the development community was that it was their desire to add the southern half of the interchange because they felt that it wasn't as marketable from a new development perspective to have just a half interchange. In addition, Douglas County was also concerned that without the southern half completed, this might put pressure on Happy Canyon Road. The Town agreed that we would integrate the southern portion into this first package which drove up the costs significantly along with the poor soils that were encountered which required increased structures.</p> <p>Another component associated with the increase on the design side is the interchange at I-25 in having to minimize some of the cut into the hill area and reorient the loop ramp on the east side. This was not included in the original design scope. All of these components and the fact that construction indexes have risen due to the economy improving has made it necessary to ask for this amendment. There were a few minor questions related to the contract and original budget figures which were answered by Dan.</p> <p>It was motioned, seconded and approved by the Public Works Commission to recommend to Town Council to approve Resolution 2013-xx increasing the expenditure amount for final design services on the North Meadows Drive Extension project with Tsiouvaras Simmons Holderness, Inc.</p>
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<p>Resolution 2013-xx: A Resolution Approving the First Amendment to the Town of Castle Rock CM/GC Service Agreement (N Meadows Drive Extension Project) with Edward Kraemer & Sons, Inc. – Dan Sailer</p>	<p>Motion made by Commissioner Martin Karol; seconded by Commissioner Mike Riedmuller.</p>	<p>As part of the design phase for this project, the benefits of having the contractor on board not only allows them to get into the construction phase earlier but permits them to provide their input to the designer based on their experience in the construction field thereby providing the most cost effective way to do certain aspects of the project. Dan summarized the key contributions that the contractor has interjected so far to the design aspect.</p> <p>Kraemer’s portion of the design amendment will be an additional \$140,000. This will extend their contract and get us through to the final design stage. There were a few minor questions related to the integration with their current contract that were answered by Dan.</p> <p>It was motioned, seconded and approved by the Public Works Commission to recommend to Town Council to approve Resolution 2013-xx increasing the expenditure amount for preconstruction services on the N. Meadow Drive Extension project with Edward Kraemer & Sons.</p>
<p>Changes to the Public Works Commission Bylaws – Jo Beth McFadden</p>		<p>Jo Beth McFadden summarized the changes to the Public Works Commission Charter and Bylaws as follows:</p> <ul style="list-style-type: none"> • The Public Work Commission Charter (Exhibit 1) labeled as “Charter” • Section B, Item 9 of the Charter: Regulations changed to Technical Criteria Manual (we no longer have Regulations) • Section B, Item 3 of the Bylaws: Omit “long term”. Items are brought to the Commission are not always “long term” planning. • Section B, Item 9 of the Bylaws: Regulations changed to Technical Criteria Manual (we no longer have Regulations) • Sentence added under Section B of the Bylaws - The Commission shall not direct Public Works staff. All requests will be directed to the Public Works Director or their designee.

		<ul style="list-style-type: none"> • Section F of the Bylaws: This was an incomplete sentence –add a period after the word “kept”. <p>There was a questions regarding Article 3, Section B referencing the 24 hour notice of a special meeting. Linda will check with Legal to see if those are minimum standard requirements.</p> <p>Linda will send an email to Legal to approve the changes recommended by the Commission.</p> <p>Vice Chair Richard Morton suggested that a copy of both the Charter and Bylaws be given to the new members of the Commission when they begin in June.</p> <p>It was motioned, seconded and approved by the Public Works Commission to request Town Council to approve the changes to the Charter and Bylaws as suggested by the Commission.</p>
Project Update – Dan Sailer		<p>Motion made by Commissioner Mike Riedmuller; seconded by Commissioner Martin Karol.</p> <p>An overview of the current Public Works projects/programs was provided to the Commission in their packets. Vice Chair Morton inquired about the status of the Quiet Zone. Currently, Bob Watts is working with the railroad to get updated cost estimates to present to both the Commission and Council. Once those are received, he will seek a recommendation from the Commission and Council about proceeding with implementation of the Quiet Zone.</p>
Council Comments – Joe Procopio		<p>Mr. Procopio highlighted some of the items that will be on the Town Council meeting tomorrow night.</p>
Commission/Staff Comments/ Concerns		<p>Commissioners’ McFadden and Morton thanked the Commission and staff for their support and commitment. The Commission also thanked them for their dedication and service and wished them luck in their future endeavors.</p>
Adjournment		<p>There being no further business, the meeting was adjourned. Next meeting June 3rd.</p>