



Development Services Department
100 N. Wilcox Street, Castle Rock CO 80104
Tammy King, Zoning Manager
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ADMINISTRATIVE VARIANCE

Achieving the Community Vision through Excellence, Dedication and Service

Applicant Information

APPLICANT: COMPANY:
PHONE: E-MAIL:
ADDRESS: CITY/ZIP:
APPLICANT'S SIGNATURE:

Owner Information

OWNER: COMPANY:
PHONE: E-MAIL:
ADDRESS: CITY/ZIP:
OWNER'S SIGNATURE:

Property Information

SITE ADDRESS:
LEGAL DESCRIPTION:
CURRENT ZONING:
VARIANCE REQUEST:

Staff Only

17.04.105 – Administrative variance.

A. Based on the following criteria, the Director of Development Services may grant an administrative variance for setback or height for a single lot within any Zoning District when such decrease is no more than a ten percent change to the originally approved setback or height restriction. Variance requests for a setback or height adjustment exceeding ten percent affecting one or more lots shall be determined by the Board of Adjustment for an individual lot.

- 1. The variance will not substantially alter the character of the neighborhood in which the property is located, or impair the use or development on adjacent property; and
2. The variance will not create an adverse effect on public health, safety and welfare.

Tara Vargish, Director of Development Services

Date